

Agenda & Minutes

RNAO Essex Chapter Executive Meeting Monday October 17th, 2011 ~ 19:00-21:15

Location: 140 Beneteau Drive, Amherstburg (Jen's House)
Meeting over a delicious dinner served by Jen, (slowcooked roast with root vegetables, soup & homemade Keylime Pie)

Attendees: Amanda, Jen, Kelly, Kim, Pat, Veronika, Carolyn, Mercedes Phalavong (new graduate), Cheryl Kennedy (St Clair College student rep)

Regrets: Lynda Monik

Jennifer welcomed Mercedes & Cheryl to the meeting. We went around the table allowing for introductions of all.

Budget Update: Veronika reported that we have \$4910.29 in account. She received the developmental funding she requested for the Politics & Pancakes event.

Update on WRH Payroll Deduction: Veronika reported that information about payroll deduction went out with pay stubs. So far, four people have signed up.

Update on RNAO 2011 AGM Resolution: Jen reported that she inquired about the status of our resolution related to the Nursing Education Initiative. She was contacted by IT services at RNAO head office & was told that they are working on improving the communication related to it, with the key objective being to make information more clear to its members. Kim suggested that Jennifer reply stating that we would like to be part of the Resolution Action group.

Debriefing:

-Politics & Pancakes: Jen reported that David McNeil told her that he enjoyed the event very much & she heard from Kimberly Kearsy that there will be an article about the event in the RNAO journal.

- Veronika will be sending a bill to Dale Rajacich, the treasurer of Tau Upsilon for their share of the food for the breakfast.

-Student Events: Kelly attended a "meet & greet" at St Clair College on Sept 26. There was not a big turn-out, but all nursing students at St Clair College are automatically RNAO members through their ancillary fees.

Pat spoke at the 2nd year orientation at the University of Windsor. No one signed up that day, but there were a number of inquiries.

-Patient Safety Conference booth: Pat set up a display at the conference on Sept 24th. Two people signed up & there were a number of inquiries also.

Protect Your Practice Workshop: 53 people have replied that they will attend. Veronika has ordered the food from Koolinis. Monica Staley has verified that she is presenting. Discussion as to whether or not RNAO head office will give any money towards it. Veronika reported that they will give \$1000 towards having a lawyer speak if they choose the lawyer & what the topics covered will be. The suggestion was made that we may have something again in the spring & have RNAO head office choose the lawyer to speak.

Essex Chapter AGM + Daisy Award: Kelly has looked into having the AGM at the Season's restaurant on Malden Road. She spoke to them about dinner options. The consensus was that we will have a fish, chicken & vegetarian option. The price will include dessert & coffee or tea. The cost will be approx. \$35.00 including tax & tip. The consensus was also that we will charge \$25 for the meal & we will absorb the rest of the cost. We decided on Wednesday, Nov 23rd for the date. Kelly will send a "save the date" flyer out through RNAO head office & she will create an actual flyer for the event & have it sent out.

Daisy Award: Jen will forward the information about it to us.

University of Windsor Research Conference: Maher el-Masri has requested that RNAO Essex chapter help to sponsor the Nursing Research conference that is planned for November 2012 at Caesar's Windsor. He has requested \$1500.00, but is willing to accept \$500.00. He would also like us to really promote the conference among our membership. Pat will let him know that we are willing to help to sponsor the event with \$500 & we will promote it with our members.

Windsor Essex Community Health Centre Ad: We received a request to buy an ad for the announcement regarding the introduction of the Diabetes Wellness Centre that will be published in the Windsor Star on Nov 9th. The least expensive ad is for \$315 plus tax. Discussion followed & the decision was made that Veronika will check with Nancy Campbell at head office to see if we could get regional developmental funds to help with the cost of this. If we are able to get RNAO head office to fund at least 50% of the cost, we will purchase an advertisement. Veronika will let us know what Nancy has to say.

Schedule Executive Meetings 2012: Jen proposed that we continue with the executive meetings on Mondays. She suggested either the 2nd or 3rd Monday of the month. Discussion followed & we decided that we will have them on the 3rd Monday of the month.

Round Table: Jen asked Cheryl & Mercedes if there was anything more RNAO could do to encourage student membership / participation. At this time, neither had suggestions but said they would let us know if anything suggestions arise from the student body.

Adjournment at 9:15 pm

Next Meeting Scheduled for: Monday November 21st, 2011

Location: Armando's on Cabana

Scheduled RNAO Executive Meetings 2011

Monday January 10th Pat's House

Tuesday March 1st Crystal's House

Monday March 21st Mini Restaurant

April Meeting – Essex Golf & Country Club

Monday May 16th – Jen's House

Monday June 20th - Veronika's House

July – Summer Break

Thursday August 25th – Armando's on Cabana

Monday September 12th – Armando's On Cabana

Monday October 17th – Jen's House

Monday November 21st – Armando's on Cabana

Monday December 12th - TBD